IVAO CENTRAL AMERICA
GCA REQUEST

The IVAO Central America division participates in the Guest Controller Approval policy which is described in the IVAO Rules and Regulations (T.2).

GCA (Guest Controller Approval) is an approval that allows members of other divisions outside Central America to control the Central American airspace. (Cenamer Control, Panama Control)

Requirements

1. It is expected that the applicant has **good knowledge about local procedures and local phraseology**. Members must be able to speak, read and write English and Spanish fluently.

2. Applying members **must not be active staff members** of any other division

3. Applying members **must not have more than two Guest Controller** approval in another division.

4. Members from other divisions interested in controlling the Central American Region (Cenamer & Panama) airspace must request their GCA and comply with the following steps:

To request the GCA we expect that the applicant has a rating that is equivalent to the position they want to control. For this reason, we will only consider members with ADC or higher.

Note: Members can request based on this guideline.

- AERODROME CONTROLLER (ADC) - DEL / GND / TWR / *APP*
- APPROACH CONTROLLER (APC) - DEL / GND / TWR / APP / *CTR*
- CENTRE CONTROLLER (ACC) – DEL / GND / TWR / APP / *CTR*

Positions with * * may be requested by members once they have passed the GCA exam in their respective positions and have passed at least 30 days with GCA. If a member requests a new position, he must pass another exam.

Request process:

1. When requesting GCA in Central America members must send an email to xs-tc@ivao.aero.
2. With subject and position for the GCA"**GCA request** " which must include (If this information requested, is not included, we might not approve your GCA as we need to know your interest in our region):

    a. **Name, Last Name and VID**
    b. **A brief explanation of the reason of the request**

3. Once we receive your request the training department will contact the member and will assign someone with expertise in local procedures to resolve any questions regarding local procedures and manuals or make training if it is necessary.

4. When ready, you will take a theoretical (oral) exam and practical exam. If the exam is successful, the member will receive his/ her GCA; otherwise he/ she will have to wait at least 20 days to request another exam.

NOTE: GCA may be removed if at any time for the following reasons:

- The member is not complying with the IVAO rules and regulations
- The member has not connected for a minimum of 10 hours for 30 days
- The member has no knowledge of local control procedures
- The member does not comply with the restrictions according to their ranks